

ADVISORY FOR THE PETITIONER/APPLICANT

- Henceforth, applications for all kind of procession/rally/meeting etc. shall only be accepted in the following format.
- Application shall only be taken into consideration, if applied in between 02 to 03 weeks prior to the schedule programme.
- The application should be submitted physically in your local police stations.

(To be applied on “Letterhead”)

To,
The Officer In-charge
Name of PS.....
Alipurduar District Police

Sub.: Prayer for NOC for Meeting/Rally/Procession.

Sir,
This is to inform that we have decided to organize a Meeting /Rally / Procession [Tick (√) whichever is applicable] on _____ (Date of programme/event). Details of the programme are given below:

- 1. Name of the Applicant/s : _____
- 2. Complete Address : _____

- 3. Contact No./s. : _____
- 4. E-mail ID : _____
- 5. Name & Address of the Organization/s : _____

- 6. Email ID : _____
- 7. **Details of Procession/Rally/Meeting** :
 - a. Time from _____hrs. to _____hrs.
 - b. Starting Point _____
 - c. Culminating Point _____
 - d. Route in Details: _____

 - e. Expected Number of Participants _____
 - f. Vehicle/s Details _____
 - g. Total number of volunteers deployed with their Name and Mobile No.s (attach separate sheet if required) : _____

I/We acknowledge that I/We have read the “Terms & Conditions” given below fully and undertake to abide by these conditions, as applicable, during our programme, failing which police has the liberty to take penal action in accordance to law.

Date: (SIGNATURE)
SEAL:

TERMS & CONDITIONS

- 1. The licensee/s or the applicant/s shall be present throughout the proposed programme and held accountable for any lapse;
- 2. The number of participants of the proposed Rally/Procession/Meeting should be in accordance with the declaration in the application;
- 3. The Rally/Procession/Meeting shall be held peacefully;
- 4. Permission for loudspeaker shall be taken separately from concerned SDO, and it shall be used within the permissible limits as prescribed by the Hon’ble High Court, Calcutta and West Bengal Pollution Control Board;

5. Use of loudspeaker in open air or use of any kind of vehicular horn in “the vicinity of “SILENCE ZONE” area like hospitals, nursing homes, courts, universities, colleges and schools is strictly prohibited.
6. **The organizer shall not do any bike rally/procession.**
7. **The organizer shall ensure that there will be no DJ in their rally/procession.**
8. No fireworks should be discharged during the programme;
9. The participants in such Rally/Procession/Meeting shall not carry any lathis, spears, firearms, swords or other articles that can be used as a weapon;
10. Speeches capable of inciting violence, provocative speeches and abusive language will not be permitted;
11. No obstruction is to be created to free flow of Traffic, free access to any thoroughfare or building, Ambulance, Fire Brigade or persons entitled thereto;
12. The participants in such Rally/Procession/Meeting shall act in a manner to ensure that there is no damage to public property, assault on any Government Servant or any other transgression of law;
13. The participants in such Rally/Procession/Meeting shall act in a manner to ensure that no inconvenience whatsoever shall be caused to the public at large;
14. The participants should adhere to the existing Health Advisory issued by the State Govt.;
15. All Rally/Procession/Meeting car/tableau etc., if any, should obey traffic signal and should not violate ‘One-Way’ direction. The speed should be reasonable to avert any chance of accident;
16. The Organizer should deploy sufficient number of volunteers to render necessary assistance to the police personnel on duty;
17. The participants in such Rally/Procession/Meeting shall not do anything that will cause environmental pollution. Directives of the Hon’ble High Court, Calcutta, National Green Tribunal and West Bengal Pollution Control Board should strictly be adhered to in this regard;
18. Prior N.O. Cs should be obtained from other utility services and land owners;
19. The land that may be disturbed should be restored and the filth/left overs that may accumulate on the occasion should be removed at your own cost immediately after the event is over;
20. No temporary gallery should be installed for sitting accommodation of the participants;
21. Arrangements for adequate drinking water should be made;
22. The ground and its adjoining area, if any, should be kept clean by all means. No leftover food materials/ disposable tea cups/ coconut shells/ food packets and other like uses articles should be left behind. No banned items of plastic should be used;
23. The greeneries and the trees should not be damaged;
24. No car should be parked at NO PARKING ZONE;
25. All other existing rules in vogue should strictly be adhered to;
26. The organizer shall not allow any children to participate in their proposed programme except that event which is children oriented.
27. **The participants shall abide by the directive/order of the Alipurduar District Police as & when asked for in order to maintain law & order or any other commitment;**
28. **Alipurduar District Police authority, reserves the right to withdraw this permission, if situation so require.**